***Syllabus***

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| **Department** | **Department of English Studies** | | | | | | | | | | | | | | | **Year** | | | | | | 2024/2025 | |
| **Course** | Academic Writing | | | | | | | | | | | | | | | **ECTS** | | | | | | **3** | |
| **Study programme** | English Studies | | | | | | | | | | | | | | | | | | | | | | |
| **Level of study programme** | Undergraduate | | | Graduate | | | | | | Integrated | | | | | | Postgraduate | | | | | | | |
| **Type of study programme** | Single major  Double major | | | University | | | | | | Professional | | | | | | Specialized | | | | | | | |
| **Year of study** | 1 | | | 2 | | | | | 3 | | | 4 | | | | | | | | | 5 | | |
| **Semester** | Winter  Summer | | | I | | | | | | II | III | | | | | IV | | | | | | V | |
| VI | | | | | | VII | VIII | | | | | IX | | | | | | X | |
| **Status of the course** | Compulsory | | | Elective | | | | | | Elective course offered to students from other departments | | | | | | **Teaching Competencies** | | | | | | YES  NO | |
| **Workload** |  | **L** | **30** | **S** | |  | | **E** | | **Internet sources for e-learning** | | | | | | | | | | | | YES  NO | |
| **Location and time of instruction** | Old Campus, Hall 203 | | | | | | | | | **Language(s) in which**  **the course is taught** | | | | | | | | English | | | | | |
| **Course start date** | 18 February 2025 | | | | | | | | | **Course end date** | | | | | | | | 27 May 2025 | | | | | |
| **Enrolment requirements** | Enrolment in the undergraduate English studies program. | | | | | | | | | | | | | | | | | | | | | | |
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| **Course coordinator** | Anna Martinović, PhD, Associate Professor | | | | | | | | | | | | | | | | | | | | | | |
| **E-mail** | amartino@unizd.hr | | | | | | | | | | | | **Consultation hours** | | | | | | |  | | | |
| **Course instructor** | Irena Jurković, MA | | | | | | | | | | | | | | | | | | | | | | |
| **E-mail** | ijurkovic1@unizd.hr | | | | | | | | | | | | **Consultation hours** | | | | | | | Tuesday 10 am-11 am, and by appointment | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| **Mode of teaching** | Lectures | | | | Seminars and workshops | | | | | Exercises | | | | | E-learning | | | | | | | Field work | |
| Individual assignments | | | | Multimedia and network | | | | | Laboratory | | | | | Mentoring | | | | | | | Other | |
| **Learning outcomes** | | | | | At the end of the course students will be able to:   * identify various types of academic writing * recognize the structure and stages of writing an academic text * summarise information from texts * independently search for information for writing an academic text * cite appropriately * identify the elements of plagiarism and how to avoid it * write appropriate introductions and conclusions * use data in their seminars, research, and professional papers * prepare an oral presentation in the academic context | | | | | | | | | | | | | | | | | | |
| **Learning outcomes at the Programme level** | | | | | At the end of the course students will be able to:   * recognize and describe relevant ideas and concepts * connect different approaches, perceptions, and knowledge through an interdisciplinary approach * apply a critical and self-critical approach in argumentation * apply ethical principles in conducting investigations and in resolving issues independently and in a group | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| **Assessment criteria** | Class attendance | | | | Preparation for class | | | | | Homework | | | | | Continuous evaluation | | | | | | | Research | |
| Practical work | | | | Experimental work | | | | | Presentation | | | | | Project | | | | | | | Seminar | |
| Test(s) | | | | Written exam | | | | | Oral exam | | | | | Other: | | | | | | | | |
| **Conditions for permission to take the exam** | Students are required to regularly attend classes and are permitted a maximum of 3 absences. Students must complete the mid-term test and write the final seminar paper in order to obtain a signature for the course. Late submissions of seminar paper will not be accepted. | | | | | | | | | | | | | | | | | | | | | | |
| **Exam periods** | Winter | | | | | | | | | Summer | | | | | | | Autumn­ | | | | | | |
| **Exam dates** |  | | | | | | | | | <https://anglistika.unizd.hr/ispitni-rokovi> | | | | | | | | | | | | | |
| **Course description** | This course offers insights into the theory and practice of academic writing, in particular, research writing at the university level. Specifically, the focus will be on introducing students to the structure and stages of writing research papers. The course aims to develop students’ research skills, including paraphrasing, summarizing, citing, and searching for data. Moreover, the characteristics and avoidance of plagiarism in the academic context is considered. Students will also be acquainted with writing abstracts and presenting oral presentations in an academic context. Students will be encouraged to express their opinions and develop critical thinking. | | | | | | | | | | | | | | | | | | | | | | |
| **Course content** | 1. Introduction to the course  2. Introduction to academic writing and research skills (Chapter 1)  3. Using evidence to support your ideas (Chapter 2)  4. Summarising information from texts (Chapter 2)  5. Sourcing information for your paper – The structure of an academic text (Chapter 3)  6. Sourcing information for your paper – Finding information (Chapter 3)  7. Developing your paper – Avoiding plagiarism (Chapter 4)  8. Developing your paper – Working with abstracts (Chapter 4)  9. Test  10. Writing introductions, conclusions (Chapter 5 and 6)  11. Digital Tools in Academic Writing/Research  12. Visual Rhetoric and Academic Writing  13. Conference Presentation  14. Student Presentations  15. Review (Final seminar paper due) | | | | | | | | | | | | | | | | | | | | | | |
| **Required reading** | McCormack, J., Slaght, J. (2012). *English for Academic Study: Extended Writing and Research Skills*. Reading: Garnet Publishing Ltd. | | | | | | | | | | | | | | | | | | | | | | |
| **Additional reading** | Hudson, S., LeClair, M. (2004). *Thinking and Writing in the Humanities*. Boston: Wadsworth, Cengage Learning.  Jordan, R. R. (2004) *Academic Writing Course.* Essex: Pearson Education Limited.  Oshima, Alice, Hogue, Ann. (2006). *Introduction to Academic Writing (*3rd ed.). London: Pearson  Longman.  Kruse O., Rapp C., Anson C., et al. (2023). *Digital Writing Technologies in Higher Education.* Springer International Publishing. | | | | | | | | | | | | | | | | | | | | | | |
| **Internet sources** | <http://moodle.srce.hr> (additional material) | | | | | | | | | | | | | | | | | | | | | | |
| **Assessment criteria of learning outcomes** | Final exam only | | | | | | | | | | | | | | | | | | | | | |  |
| Final written exam | | | | | | Final oral exam | | | | | | | Final written and oral exam | | | | | | | | | Practical work and final exam |
| Only test/homework | | | | Test/homework and final exam | | | | | Seminar paper | | | | Seminar paper and final exam | | | | | Practical work | | | other forms | |
| **Calculation of final grade** | 40% test, 60% final seminar paper | | | | | | | | | | | | | | | | | | | | | | |
| **Grading scale** | 0-59 | | | | % Failure (1) | | | | | | | | | | | | | | | | | | |
| 60-69 | | | | % Satisfactory (2) | | | | | | | | | | | | | | | | | | |
| 70 – 79 | | | | % Good (3) | | | | | | | | | | | | | | | | | | |
| 80 – 89 | | | | % Very good (4) | | | | | | | | | | | | | | | | | | |
| 90 – 100 | | | | % Excellent (5) | | | | | | | | | | | | | | | | | | |
| **Course evaluation procedures** | Student evaluations conducted by the University  Student evaluations conducted by the Department  Internal evaluation of teaching  Department meetings discussing quality of teaching and results of student evaluations  Other | | | | | | | | | | | | | | | | | | | | | | |
| **Note /Other** | In accordance with Art. 6 of the *Code of Ethics* of the Committee for Ethics in Science and Higher Education, “the student is expected to fulfil his/her obligations honestly and ethically, to pursue academic excellence, to be civilized, respectful and free from prejudice.”  According to Art. 14 of the University of Zadar's *Code of Ethics*, students are expected to “fulfil their responsibilities responsibly and conscientiously. […] Students are obligated to safeguard the reputation and dignity of all members of the university community and the University of Zadar as a whole, to promote moral and academic values and principles. […]  Any act constituting a violation of academic honesty is ethically prohibited. This includes, but is not limited to:  - various forms of fraud such as the use or possession of books, notes, data, electronic gadgets or other aids during examinations, except when permitted;  -various forms of forgery such as the use or possession of unauthorised materials during the exam; impersonation and attendance at exams on behalf of other students; fraudulent study documents; forgery of signatures and grades; falsifying exam results.”  All forms of unethical behaviour will result in a negative grade in the course without the possibility of compensation or repair. In case of serious violations the *Rulebook on Disciplinary Responsibility of Students at the University of Zadar* will be applied.  In electronic communications only messages coming from known addresses with a first and a last name, and which are written in the Croatian standard and appropriate academic style, will be responded to.  This course uses the Merlin system for e-learning, so students are required to have an AAI account. /*delete if necessary*/ | | | | | | | | | | | | | | | | | | | | | | |